



2012 02 (Feb) 15

Woodroffe Avenue Public School

Parent Council Meeting Minutes

February 15, 2012, 7-9 PM

Our NEW web site: www.wapscouncil.org

General questions and volunteers – woodroffecouncil@gmail.com

Ski&Skate Sale – wapscouncil.skiskate@gmail.com

Fundraising – wapscouncil.fundraising@gmail.com

Secretary – wapscouncil.secretary@gmail.com

Introduction of Attendees (y = yes, in attendance)

Chair	Barb Callaghan - Y	Play-yard Renewal Coordinator	Jean Byrne -
Vice Chair	Stephanie Cavanagh - Y	N	
Treasurer	Kristann Rose - Y	Plant and Tree Advocate	Jeff Wiebe - N
Secretary	Jen Collette - N	Community Representative	Beth Doubt - N
OCASC Representative	Tara Finlay - Y	Director @ Large	Dawn Dannehl -
Communications Coordinator	Nicole Baker - Y	N	
Fundraising Coordinator	Anne Windle - Y *Minute-taker	Principal	Kim Power - Y
(thank you!)		Vice Principal	Monik
Volunteer Coordinator	Sarah Gaudet - N	Beauchemin - N	
Arts Program Coordinator(s)	Katherine Cole - N	Teacher representative	Sandra Sheedy
	Debbie MacLaurin - Y	– Y	
Multicultural Liaison Coordinator(s) as per Arts Program		Total in attendance (including above) = 15	

Condolences offered to the family of Leigh MacDonald-Corbett on her recent passing.

Motion to approve January minutes

Janet Smith, seconded by Tara Finlay. Vote: unanimous approval.

Principal's Report – Kim Power

- Electrical report received. Strict adherence required since 2011 tragedy at Mother Teresa high school. Requires clean up in Gym 1 storage area to ensure area is safe. Parent volunteers assisting with clean-up on Thursday, February 16.
- Kindergarten registration is complete. Successful information night held for parents. Kim offered thanks to Council Chair, Barb Callaghan, for attending and providing a parent's perspective.
- Deadline for transfer applications is 3:00pm, Friday, February 24. WPS is at capacity and is unable to accept transfers. Parents of Grade 6 students wanting to transfer a child from Putnam to Fisher need to first register at Putnam, then request transfer. Details on WPS website.
- Kim offered thanks to Debbie MacLaurin and Katherine Cole for their work on planning and providing multicultural activities for the students. All have been well received.
- Teachers have met to review student school supply list for September. There will be one list per grade. Kindergarten teachers expressed a preference for a \$20 levy instead of having students bring supplies. Majority of parents agreed this is helpful for parents themselves.
- Report Cards went home on Friday, February 10. While no formal interview date is available, teachers have invited some parents to speak with them. Teachers also remain available at all times to receive inquiries from parents.
- OCDSB budget will be coming out soon and will include public consultation. Link will be provided on WPS website.
- Anaphylaxis Policy – Reminder to parents and children that children are to eat only the food that their parents have provided for them. Edible treats were distributed during Valentine's Day celebrations that could have caused serious

repercussions to children with allergies. Request from parent to Kim to ask teachers to remind children in advance of such celebrations to ensure safe practices are followed.

- Winter Carnival – Thursday, February 16. Teachers and students have planned and prepared for this fun afternoon. Thank you extended to all volunteers for their assistance.
- Balanced School Day (BSD) survey results – Baseline data gathered from parents, students and teachers. Parents: 470 surveys issued. 101 responses received. Teachers/Staff: 44 surveys issued. 16 responses received. Students (Grades 1-6) surveyed and also asked for predictions.
- Full and thorough presentation on survey results. Additional BSD information is available to all parents on the WPS website. These materials include benefits of BSD and research that has been gathered.
- BSD will be implemented at WPS in September 2012. Discussion ensued regarding the benefits of starting a two-week BSD schedule in June. Decision tba.

Teacher Rep – S. Sheedy

- Cold weather choir having fun and sounding great!
- Preparations for Winter Carnival have been completed. Staff and students excited and offer their thanks to volunteers for their help.
- Teachers missing their \$100 discretionary spending budget.
- Reinforced that while there is no official 'interview' day associated with recent report cards, teachers will make themselves available to parents who wish to speak with them.

Tabled/New Items

- Polling function in new Council website was explored by Gary Wu. Thank you Gary for your extensive research! Discussion to continue regarding pros and cons of functionality.
- YMCA Kinder program – confirmed by Tara F. that program continues in the fall and will be held at Woodroffe United Church. Regina school Kinder program also accepting new entries.
- The Ottawa-Carleton Assembly of School Councils (OCASC) update – Tara Finlay
- Recommendation for schools to have a parent rep. for each class. Used to have this at WPS, ended when too few volunteers. Considering restarting with rep for each grade in Sept.
- OCDSB – Parent involvement committee created. 10 volunteer positions open.
- Discussion about full day Kindergarten and childcare arrangements.
- Champlain Declaration – created to encourage staff to steer away from sweet treats. Bakeitup.com recommended as source to encourage healthy eating habits.

Play Yard Renewal Update

- Presentation by Melinda Tan and Tara Finlay on behalf of PYR committee. Recommendation by cmte to proceed with play yard renewal using current funds for phase one. Moved by S. Cavanagh, seconded by B. Callaghan that we proceed going to tender with \$60,000 expenditure (existing funds/grants) for implementation of mid-size play structure (\$47k includes installation and protective surfacing), sand play area (\$10k) and landscaping (\$3k) to be installed before Sept.2012. Vote passed unanimously. Full details on expenses and latest diagrams available on Parent Council website.
- Fundraising for Phase two (further enhancement and development of play yard area) will continue with an on-line Silent Auction targeted for April 20-29. Details to follow.

Treasurer Report – K. Rose

Reviewed current financials.

Fundraising – A. Windle

- Two remaining regular fundraising activities; 1) February request of parents to donate to Arts Fund and 2) Spring Fling.
- Spring Fling

- Sincere thanks to Jean Byrne for leading Spring Fling last year. Her focus is now leading the Play Yard Renewal Committee. Barb Callaghan is this year's Spring Fling coordinator. Parent Council offered its support and encourages others to volunteer to help at Woodroffe's annual major fundraising event.

Motion to adjourn

Debbie MacLaurin, seconded Anne Windle. Passed

Next Meeting: NO MEETING IN MARCH

April 18, 2012